A SURVEY OF ENGLISH COMMUNICATION DIFFICULTIES FACED BY EMPLOYEES OF THE FRONT OFFICE HOTEL DEPARTMENT IN PALEMBANG



A THESIS

Written by:
REZI IIS CLARAH
2019710016

ENGLISH EDUCATION STUDY PROGRAM FACULTY OF
TEACHER TRAINING EDUCATIONINDO GLOBAL
MANDIRI UNIVERSITY
2022/2023

APPROVAL PAGE

A SURVEY OF ENGLISH COMMUNICATION DIFFICULTIES FACED BY EMPLOYEES OF THE FRONT OFFICE HOTEL DEPARTMENT IN PALEMBANG

THESIS

By: Rezi Iis Clarah 2019.71.0016

English Education Study Program

Faculty of Teacher Training and Education
Indo Global Mandiri University

2023

Approved on August 1st, 2023

INV.

Advisor I

Nike Angraini, M.Pd. NIDN, 0221019101 Advisor II

Dio Resta Permana, M.Pd.

NIDN. 0223109303

Certified by,

The Head of English Education

Study Program

Dio Resta Permana, M.Pd.

NIDN. 0223109303

The Dean of the Faculty of Teacher Training and Education

All Windu Viatra, M.S

NIDN. 0221017901

This is to certify that the thesis of Rezi Iis Clarah has been approved by the board of examiners of the Faculty of Teacher Training and Education, Indo Global Mandiri University on August 21st, 2023 as the requirement for an Undergraduate Degree in English Education.

BOARD OF EXAMINERS

Head of Examiner

: Nike Angraini, M.Pd.

(NK//)

1st Examiner

: Dio Resta Permana, M.Pd.

Jan-,

2nd Examiner

: Desi Surayatika, M.Pd.

de

Acknowledged by,

The Dean of Faculty of Teacher Training and Education

Aji Windu Viatra, M.Sn.

NIDN. 0221017901

DEDICATION

- > This thesis is dedicated to:
- ➤ My beloved parents: My mother, My father, and my aunt
- > My beloved siblings and my cousin
- > Someone who always be there in good, and bad condition
- > My best friend
- > My lovely friends on campus
- **▶** My beloved participant in this thesis (Front Office Hotel Palembang)
- ➤ My lovely team in the Front Office of Maxone Hotel
- **Everyone who can not the researcher mention one by one**

MOTTO

- > "If you do not go after what you want, you'll never have it. And if you do not ask, the answer is always no. Also if you do not step forward, you are always in the same place." Nora Roberts
- > "Do not stop when you're tired; stop when you are done." Marilyn Monroe

ACKNOWLEDGEMENT

The thesis, titled "A Survey of English Communication Difficulties Faced By Employees Of The Front Office Hotel Department In Palembang," is submitted as the last step in completing the undergraduate degree at English Education Study Program at Indo Global Mandiri University. All praise and thanks to Allah SWT who always gives me blessing and best opportunities so that the researcher can finish the thesis.

First, the researcher sincerely thanks to parents and my aunt, Evi Yani, Ismail Matjik, and Non Cik, beloved siblings, Dicky, Fahri, and Raka, my cousin, Puspa, and best friends, Ayu, Ade, Bagus, and Pamariko for their unconditional love and support.

Second, the researcher would like to express gratitude to Mrs. Nike Angraini, M.Pd, and Mr. Dio Resta Permana, M.Pd, as the advisors, for providing the researcher with a great deal of advice and feedback. Thank you for reading all of my revisions and guiding the improvement of this thesis. Thank you to the Front Office Hotel Department in Palembang who participated in this research; because of you, this research was conducted effectively.

Third, the researcher would like to express appreciation to the Dean of the Faculty of Teacher Training and Education (Mr. Aji Windu Viatra, M.Sn), the Head of the English Education Study Program (Mr. Dio Resta Permana, M.Pd), all English department lecturers, and staff member for their guidance in administrative matters. Thank you to all of the researcher's best friends, and all of the researcher's classmates, for their endless prayers, support, and jokes.

Lastly, the researcher would like to thank the researcher's laptop and everyone who contributed to the accomplishment of this undergraduate thesis. This undergraduate thesis is not perfect, but it is anticipated that it will be valuable not only for the researcher but also for the readers. Therefore, the suggestions and criticisms are accepted.

Palembang, August 21, 2023

Rezi Iis Clarah

ABSTRACT

English is an international language used to communicate with guests from various countries. Hotel guests vary, not only domestic guests but also foreign guests, therefore English communication skills must be possessed by hotel staff, especially in the front office to provide the best service to guests. Therefore this study aimed at investigating the difficulties faced by the hotel front office and the strategies used to overcome these difficulties. This study used quantitative survey methods. The sample in this study were 119 employees of the Front Office hotel department selected purposively. The data collection was done through a survey questionnaire. The results were analyzed by survey or data display, explanation, and conclusion. The results of this study revealed that (1) front office hotels get various kinds of difficulties in English communication; the aspect of cultural awareness (M=338.00), understanding guests' accents (M=333.00), the aspect of grammar (M=324.33), the aspect of self-confidence (M=321.00), then fluency aspect (M=313.67), pronunciation aspect (M=301.00), listening comprehension aspect (M=297.75), the voice quality aspect (M=273.00), and the vocabulary aspect (M=271.00). (2) The front office hotel employees' strategies for overcoming their English communication difficulties are including the achievement or compensatory aspect (M=348.20) followed by the avoidance or reduction aspect (M=322.25). The results of this research indicate that most of front office hotels faced difficulties in English communication with foreign guests and have strategies to overcome the difficulties, then also need English courses and training to handle foreign guests to improve their English communication skills.

Keywords: English Communication Difficulties, English Communication Strategy, and Front Office Hotel.

TABLE OF CONTENT

TITLE OF PAGEi
APPROVAL PAGEii
BOARD OF EXAMINERiii
DEDICATION AND MOTOiv
ACKNOWLEDGEMENTv
ABSTRACTvi
TABLE OF CONTENTvii
LIST OF TABLEix
LIST OF FIGUREix
LIST OF APPENDICESix
CHAPTER 1 INTRODUCTION1
1.1.Background of the Study
1.2. Research Question
1.3. The Objective of the Study
1.4. Significance of the Study
1.4.1. For Hotel
1.4.2. For Front Office Department
1.4.3. For Researcher
CHAPTER II LITERATURE REVIEW9
2.1. The Definition of Communication
2.2. Concept of language
2.3. The Importance of English Language Communication
2.4. Hospitality Industry
2.5. English for Specific Purposes
2.5.1 English for Hotels
2.5.2.Role of Front Office in the Hotel Industry
2.6. Previous Related Study
CHAPTER III METHODOLOGY24
3.1. Methodof Research
3.2.Populationand sample
3.2.1. Population
3.2.2 Sample Technique

3.3. Research Instrument	26
3.4. Validity Analysis of the Questionnaire	27
3.5. Reliability Analysis of the Questionnaire	27
3.6Technique for Collecting Data	28
3.7.Technique of Data Analysis	29
CHAPTER IV FINDINGS AND INTERPRETATIONS	31
4.1 Findings of The Research.	31
4.1.1 Demographic Data of the Participants	31
4.1.2 Findings Based on the Research Questions	32
4.2 Interpretations	41
CHAPTER V CONCLUSIONS AND SUGGESTIONS	53
5.1 Conclusions	53
5.2 Suggestions	54
REFERENCES	56
APPENDICES.	62

LIST OF TABLE

1. Table 2.1 International Spelling Alphabet	18
2. Table 3.1 The Population of Research.	25
3. Table 3.2 Internal Consistency Score	28
4. Table 3.3 Cronbach Alpha Coefficient	28
5. Table 3.4 Analysis Criteria of the Questionnaire	30
6. Table 4.1 English Communication Difficulties Faced by Front Officer	32
7. Table 4.2 Strategies Used by the Front Officer	38
LIST OF FIGURE	
1. Figure 1 English Communication Difficulties Faced by the Front Officer	33
2. Figure 2 English Communication Difficulties Faced by the Front Officer	34
3. Figure 3 Difficulties Aspect of Grammar	34
4. Figure 4 Difficulties Aspect of Fluency	35
5. Figure 5 Difficulties Aspect of Pronunciation	35
6. Figure 6 Listening Comprehension Difficulties	36
7. Figure 7 Difficulties Aspect Voice of Quality	36
8. Figure 8 Difficulties Aspect of Vocabulary	37
9. Figure 9 Strategies used by the Front Officer	39
10. Figure 10. Achievement or Compensatory Strategies	40
11. Figure 11. Avoidance or Reduction Strategies	40
THE LIST OF APPENDICES	
1. Agreement Letter	63
2. Research Questionnaire	63
3. Research Letter	64
4. Questionnaire	66
5. Guidance Form	71
6. Respondents Answer First Questionnaire	75
7. Respondents Answer Second Questionnaire	78
8 Google Form Questionnaires	81